

**NORTHWEST INDEPENDENT SCHOOL DISTRICT
BUDGET CALENDAR FOR THE YEAR 2018 – 2019**

<u>Description</u>	<u>Date</u>	<u>Activity/Process</u>
Budget Planning		
• Review Budget Calendar	01/08/18	Board Meeting
• Approve Budget Calendar	01/22/18	Board Meeting
• Review Five-Year Financial Forecast	01/22/18	Board Meeting
Budget Preparation		
• Review Budget Process Distribute Budget Packages	02/08/18	DLT
• Provide Training on Budget Development	02/08/18	DLT
• Complete Budget Packages	February	Campus/Department
• Return Budget Packages	03/09/18	Campus/Department
• Review Budget Packages	March	Cabinet Meetings
Board of Trustee Budget Review		
• Budget Update (Review 2018-2019 Staffing 1 st Request)	02/12/18	Board Meeting
• Budget Update (Approve 2018-2019 Staffing 1 st Request)	02/26/18	Board Meeting
• Budget Update	03/19/18	Board Meeting
• Budget Workshop/Review Budget, Personnel & Compensation	04/09/18	Board Meeting
• Budget Workshop/Review Budget, Personnel & Compensation	04/23/18	Board Meeting
• Budget Workshop/Review 2018-19 Staffing & Compensation	05/14/18	Board Meeting
• Budget Workshop/Approve 2018-19 Staffing & Compensation	05/29/18	Board Meeting
Budget Adoption		
• County Appraisal Districts Certify Estimated Property Values	06/01/18	CAD
• Calculate Estimated Rollback Rate	06/04/16	DCTA/C
• Budget Update	06/11/18	Board Meeting
• Publish Notice of Public Meeting	06/16/16	
• Conduct Public Meeting and Adopt Budget	06/25/18	Board Meeting
Tax Rate Adoption		
• County Appraisal Districts Certify Final Property Values	07/25/18	CAD
• Calculate Final Rollback Rate	07/31/18	DCTA/C
• Propose Tax Rate	08/13/18	Board Meeting
• Publish Notice of Public Meeting	08/18/18	
• Conduct Public Meeting and Adopt Tax Rate	08/27/18	Board Meeting
Budget Amendments		
• Approve Final Amended Budget	06/24/19	Board Meeting
Audited Financial Statements		
• Approve Comprehensive Annual Financial Report	10/28/19	Board Meeting